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Research Paper

Entry Exit Component for Labour Interview - January 2001 Survey of Labour and Income Dynamics

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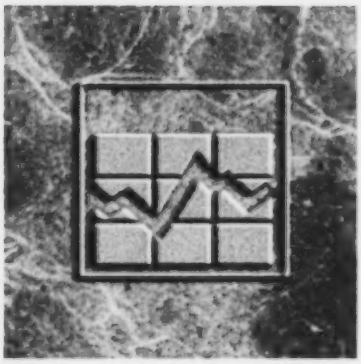

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Entry Exit Component for Labour Interview - January 2001
Survey of Labour and Income Dynamics

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EXECUTIVE SUMMARY

SLID conducts two annual interviews: the Labour interview in January and the Income interview in May. These data are collected using computer-assisted interviewing. Thus there are no paper questionnaires required for data collection. The questions, responses and interview flows for Labour and Income are documented in other SLID research papers. This document presents the information for the Entry Exit portion of the Labour interview.

The Entry Exit Component consists of five separate modules. The Entry module is the first set of data collected. It is information collected to update household composition and place of residence. For each person identified in Entry, the Demographics module collects (or updates) the person's name, date of birth, sex and marital status. Then the Relationships module identifies (or updates) the relationship between each respondent and every other household member. The Exit module includes questions on who to contact for the next interview and the names, phone numbers and addresses of two contacts to be used only if future tracing of respondents is required. An overview of the Tracing Module is also included in this document.

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1. INTRODUCTION

Each January, the Labour interview for the Survey of Labour and Income Dynamics (SLID) is conducted. Then, in May, SLID income data are collected. Both use computer-assisted interviewing (CAI) for data collection. The questions particular to each interview are preceded by different versions of the Entry Exit component.

For the SLID 2001 collection, panel 2 was in its fifth year of collection and panel 3 was in its second year. Both panels consisted of approximately 37,000 households and 90,600 people.

In Appendix 2, figures 1 and 2 present an overview of the flow of the interview and the flow of the Entry Exit component, respectively.

The ENTRY module collects/updates information on household members. For each household member listed at the last interview, the interviewer asks whether he/she is still a household member. For those who are not, information is collected on when the person moved out, the reason for leaving, and the new address and telephone number. If the entire household has moved, information on telephone number and address is updated. Finally, the interviewer asks if there are any new household members. If so, the interviewer first checks whether the new person is a "ghost" (those persons who used to belong to the household but who moved out and may have returned at this contact). A list of former household members (ghosts) is provided from the previous SLID interview for each household. If the person is not on this list, their name is added to the household roster. These new persons are joiners. The date when the person joined the household is asked as well as the person's previous province of residence.

The DEMOGRAPHICS module collects or updates the date of birth, sex and marital status of each household member.

The RELATIONSHIPS module identifies or updates the relationship between each household member and every other household member.

Most surveys which contain household and family variables construct family relationships in relation to a household reference person or "head". For example, a family composed of a husband, wife and two children might use either the husband or the wife as the reference person. We would end up with relationships of head, spouse, and children. By collecting family relationships based on a reference person we lose detailed information about family relationships.

SLID collects an expanded set of demographic data by asking, each year, the relationship of every household member to every other household member, rather than by the traditional method of relating everyone to one reference person. The objective of this relationship approach is to collect data that reflect the changes that have taken place in family relationships over a six year period. As well, in a longitudinal survey, this approach avoids the need to re-ask relationships if the reference person leaves the household.

The EXIT module confirms the household contact name for the next interview and asks whether the household is planning a future move. If so the new address is recorded. The names, phone numbers and addresses of two friends or relatives, who may be contacted if future tracing of the household is required, is also collected.

Cases will be sent to the TRACING COMPONENT as a result of the answers given to certain questions in the Entry module.

This research paper presents the content of the ENTRY EXIT COMPONENT[1] including question wording, possible responses, and flows of questions.

2. WHAT'S NEW

The Entry Exit component has been revised so that the questions asked and question wording conform to the standards for Statistics Canada social surveys.

[1]The Labour and Income questions are presented in other SLID research papers.

Invoked Question Blocks:

The document "Standard Question Blocks for Social Survey CAI Applications" provides the basic specifications and documentation for standard Entry and Exit questions that are available for use by all surveys. These questions are grouped into "blocks", and each block is programmed individually. The blocks include pre-defined question text and response categories that cannot be changed. Survey areas may select the blocks that they wish to include in their Entry and Exit components.

The following blocks are invoked in SLID Entry and Exit (also see Appendix 1):

Address Questions:

The Address block includes all the necessary question and interviewer instruction text necessary to gather a complete Canadian or US address. Addresses outside Canada and the US can also be gathered, but some information may have to entered in fields not designed for collection of that information, e.g., the name of a country might be entered in the same field as the municipality.

Date Questions:

The date block has been programmed with full date information collected as three separate fields (in day / month / year order). This allows "Don't Know" and "Refusal" to be entered for any or all of the fields, and also allows those fields containing numeric data to be validated. Naturally, only if all three of the fields contain numeric data will it be possible to validate them together.

It is possible to validate the entered date against other information, specifically a reference date. Survey areas must provide the reference date, and then a hard edit checking for consistency between the entered date and the reference date will be performed. If a reference date is not provided, the edit will not be performed.

Telephone Number:

Two standard blocks have been programmed to collect a telephone number. The North American Telephone block gathers a ten digit telephone number in two pieces, consisting of a three digit area code and a seven digit phone number. Validation of the area code field takes place before the seven-digit telephone number is collected, using a soft confirmation edit. The Overseas Telephone block

is used to collect a two digit country code and a four digit city code, followed by a seven digit phone number.

New questions:
INT_Q01: The survey introduction used to be part of CN_Q03 but is now separate

REL_Q3D, REL_Q3E: The categories 'In-law' and 'Other' now have sub-questions to obtain more detail on the level of the relationship.

Modified questions:
CN_Q03 This question is now only used to introduce the interviewer from Statistics Canada. The survey introduction is a new question on its own.

LP_N02: Five new language categories have been added (Inuktitut, Dari Pashto, Hungarian, Korean and Serbo-Croatian) to conform with other social surveys as per the CAI Standards Committee.

PE_Q01: Wording change. The word 'household' has been replaced by the word 'dwelling' to conform to the CAI standard wording of questions.

REL_Q1:
'Same sex partner' has been deleted as a separate category and is now included under 'Common-law partner'.

If the category 'In-law' is chosen, we now ask REL_Q3D to further define the relationship.

If the category 'Other related' is chosen, we now ask REL_Q3E to further define the relationship.

Deleted questions:
EN_N01: Question no longer required as all SLID interviews are now only conducted by telephone.

DM_N01: The demographic screen layout has been reconfigured and questions are now asked for each member after their household membership has been

confirmed in PE_Q03. The interviewer is not required to reselect a member to record or update their demographic information.

REL_N01: The application now automatically prompts for each member's relationship to all other members in the household. It is not necessay to select a household member to record relationships.

REL_N02: Due to programming constraints in the BLAISE software, the relationship review screen cannot be displayed.

Renumbering of questions

OLD QUESTION	NEW QUESTION	OLD QUESTION	NEW QUESTION
EN_N01	DELETED	RS_Q04	RS_Q05
EN_N02	CN_N02	MOV_Q02	RM_Q01
EN_Q03	CN_Q03	MOV_Q03	RL_Q01
EN_Q04	LP_Q01	MOV_B04	MOV_Q01
EN_N05	LP_N02	MOV_B05	MOV_Q01
EN_N05S	LP_N02S	MOV_B06	MOV_Q01
HH_Q04	SL_Q01	DM_N01	DELETED
HH_Q06	INT_Q01	DM_Q02A	AWC_Q01
HH_Q13	CMA_Q01	DM_Q02B	AWC_Q02
HH_B14	CMA_N02	DM_Q03A	AWC_Q03
HH_Q15	MAM_Q01	DM_Q04	AWC_Q04
HH_B16	TEL_N02	DM_N05	SEX_Q01
HH_Q17	DW_Q01	DM_Q06	MSWC_Q01
HH_Q17S	DW_N02S	DM_Q07	MSWC_Q02
HH_Q23	TN_Q01	DM_Q08	MSC_Q01
HH_Q24	MTGE_Q01	REL_N01	DELETED
HH_Q25	BD_Q01	REL_Q01	REL_Q1
		REL_N02	DELETED

3. HOW TO READ THIS DOCUMENT

Question numbers

For each section, the question numbers refer to the actual numbers used in the programmed application which appear on the interviewer's computer screen. Text in **bold** letters is read, as worded, by the interviewer. Instructions for the interviewer are preceded by the word "INTERVIEWER" and are not read out loud to the respondent.

Naming conventions

Naming conventions were changed to conform to the standards for Statistics Canada social surveys.

Questions with:
- Q (e.g. SL_Q01) = question text read to a respondent
- C (e.g. PE_C03) = internal check
- N (e.g. EN_N01) = interviewer instruction
- E (e.g. AWC_E05) = edit message
- B (e.g. TRA_B02) = question invokes another question block

Pre-fill items

These are items specific to each respondent's interview. The software adds the relevant information into the question, making the interviewer's job easier. Prefill items (shown in square brackets [ ]) include:

["English"/"French"/"Other"] - This is the language in which the previous interview was conducted..

[Does[respondent name]/Do any of the following people] - If there is only one respondnet living in the houshold, the first wording is used for the question and the appropriate respondent name is pre-filled. If there is more than one respondent living in the household, the second wording is used for the question and the list of members appears below the question text.

[respondent name] - This is the first and last name of the person to whom the question refers. This is not necessarily the person who is talking to the interviewer.

[month of birth], [day of birth], [year of birth] - This is the date of birth information recorded in the first interview with each respondent and confirmed in each subsequent interview. It is used to calculate the household member's age.

[calculated age] - Calculated from the reported date of birth, it is used to verify the date of birth information.

[reference year] - This is the year for which the information is collected (2000).

[marital status] - The reported value, used in subsequent questions to identify dates of changes in marital status.

[address] - For persons reporting a move, this is the previous address of residence.

[mailing address] - The mailing address obtained during the previous interview.

[province or territory] - This is the province or territory which is derived from the postal code reported.

[month and year] - This is the period of the next interview; May of the current year (for the Income interview) if tax permission is not given, and January of the current year + 1 (for the next Labour interview) if tax permission is given.

Headers

For some question groups in CAI, important information is noted at the top of the screen. This information is given at the beginning of each section description.

Ranges

Hard Ranges of acceptable responses are specified for some of the questions. For example, in JOI_B04 (when moved in) a hard range minimum of "01/01/reference year" exists. If the interviewer tries to enter a date earlier than this, the system will not accept it.

Dates

All dates are entered by number in boxes, using the dd/mm/yyyy format. "Refusal" and "Don't know" are also acceptable responses.

Outcome Codes

The Outcome Code is a two-digit code which indicates the result of a contact or attempted contact with a household during the conduct of a survey. The codes are grouped into "In Progress" and "Final" and some of the same outcome codes may appear on both lists.

Action Codes

An Action Code is assigned for 'refusal' cases only. It is a one-digit code which indicates the action to be taken for the next collection. Only a Senior interviewer or a PM has the authority to assign these codes.

4. ENTRY COMPONENT

Contact

Header: Household respondent, Telephone number and Address

CN_N02 INTERVIEWER: Have you made contact?

1	Yes	go to CN_Q03
2	No	go to OC_N01

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

CN_Q03 **Hello, I'm [...] from Statistics Canada.**

INTERVIEWER: Introduce yourself using both your given and last names.
Press <Enter> to continue.

LP_Q01 **Would you prefer to be interviewed in English or in French?**

INTERVIEWER: Previous response was ["English" / "French" / "Other"].

1	English
2	French
3	Other

If response = Other	go to LP_N02
Otherwise	go to SL_Q01

This is a mandatory question. 'Refuse' or 'Don't know' are not possible answers.

LP_N02 INTERVIEWER: Select respondent's preferred non-official language.

3	Chinese	16	Afghan
4	Italian	17	Cantonese
5	Punjabi	18	Hindi
6	Spanish	19	Mandarin
7	Portuguese	20	Persian (Farsi)
8	Polish	21	Russian
9	German	22	Ukrainian
10	Vietnamese	23	Urdu
11	Arabic	24	Inuktitut
12	Tagalog	25	Dari Pashto
13	Greek	26	Hungarian
14	Tamil	27	Korean
15	Cree	28	Serbo-Croatian
		90	Other - Specify

This is a mandatory question. 'Refuse' or 'Don't know' are not possible answers.

If "Other -Specify"	go to LP_N02S
Otherwise	go to SL_Q01

LP_N02S INTERVIEWER: Specify.

(80 spaces)

This is a mandatory question. 'Refuse', 'Don't know' or 'blank' are not possible answers.

Household information

SL_Q01 **[Does [respondent name] / Do any of the following people] still live or stay in this dwelling?**

A list of all longitudinal members is displayed on the screen.

1	Yes	go to INT_Q01
2	No	set Household Moved Flag to 1, set In-progress code to 30 (tracing required), go to OC_N01

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

INT_Q01 **I'm calling about the Survey of Labour and Income Dynamics (SLID). This is a voluntary survey which collects data about how changes in jobs, income and moving affect people over time. This information will help future programs meet the needs of Canadians. Your answers will be kept strictly confidential and used only for statistical purposes.**
(Registration#: STC/HLD-038-05334)

INTERVIEWER: Press <Enter> to continue.

CMA_Q01 **I'd like to confirm your mailing address. Is it still: [Mailing address]**

1 Yes
2 No

8	Refuse	
9	Don't know	

If No	go to CMA_N02
Otherwise	go to TEL_N02

CMA_N02 INTERVIEWER: Enter the mailing address.

The Address block is invoked (see Appendix I).

MAM_Q01 **Is this change in address due to a move?**

1	Yes	set Household Moved Flag to 1
2	No	
8	Refuse	
9	Don't know	

TEL_N02 INTERVIEWER: Confirm the telephone number.

The Telephone block is invoked (see Appendix I).

DW_C01A If subsequent interview and household has not moved (Household Moved Flag not 1) and DWELLTYP on sample file is not blank, go to TN_N02. Otherwise, go to DW_Q01.

DW_Q01 **What type of dwelling do you live in? Is it a:**

INTERVIEWER: Read categories to respondent.

1	**... single detached?**
2	**... double?**
3	**... row or terrace?**
4	**... duplex?**
5	**... low-rise apartment of fewer than 5 stories or a flat?**
6	**... high-rise apartment of 5 stories or more?**
7	**... institution?**

8 **... hotel; rooming/lodging house; camp?**
9 **... mobile home?**
10 ... other - Specify
98 Refuse
99 Don't know

DW_C01 If DW_Q01 = 10 "Other -Specify", go to DW_N02S. Otherwise, go to TN_Q01.

DW_N02S INTERVIEWER: Specify.

_____

(80 spaces)

This is a mandatory question. 'Refuse', 'Don't know' or 'blank' are not possible answers.

TN_Q01 **Is this dwelling owned by a member of this household?**

1 Yes
2 No
8 Refuse
9 Don't know

If Yes go to MTGE_Q01
Otherwise go to BD_Q01

MTGE_Q01 **Is there a mortgage on this dwelling?**

1 Yes
2 No
8 Refuse
9 Don't know

go to BD_Q01

BD_Q01 **How many bedrooms are there in this dwelling?**

INTERVIEWER: Enter "0" if no separate, enclosed bedroom.

|_|_| Number of bedrooms

Hard range: minimum: 0
maximum 20

There is a soft edit on answers > 10

Roster Information

RS_Q01 **The next few questions will provide important basic information about the people in your household.**

INTERVIEWER: Press <Enter> to continue.

Prev1
PE_Q01 **Do the following people still live or stay in this dwelling?**

A list of all members in the household appears on the screen.

INTERVIEWER: Enter or update the first name.
Press <PgDn> to confirm Household roster and continue.

PE_Q02 INTERVIEWER: Enter or update the last name.
Press <PgDn> to confirm Household Roster and continue.

PE_Q03 INTERVIEWER: Does [respondent name] still live or stay in this dwelling?
Press <PgDn> to confirm Household Roster and continue.

1 Yes
2 No

A mandatory 'Yes' or 'No' answer is required for this question.
'Refuse' or 'Don't know' are not possible answers.

For each member:

If PE_Q03 = Yes and Household moved flag = 1	go to RM_Q01
If PE_Q03 = Yes and Household moved flag <> 1	go to AWC_C01
If PE_Q03 = No	set MEMTYPE to 8, and go to RL_Q01

Moved Information

RM_Q01 **Why did [respondent name] move from: [Address]**

1 Marital breakdown
2 To follow a spouse or parent
3 Job-related reasons
4 Institutionalized for less than 6 months
5 Institutionalized for 6 months or more
6 Deceased
7 Moved to a new residence
8 Joint custody to live with other parent
9 Personal study-related reason
10 In foster care
11 Other
98 Refuse
99 Don't know

	If not last member	go to next member PE_Q01 until all members confirmed
	If last member and ghosts in household	go to RS_Q03
	If last member and no ghosts in household	go to RS_Q05

RL_Q01 **Why did [respondent name] leave the household?**

1 Marital breakdown
2 To follow a spouse or parent
3 Job related reasons
4 Institutionalized for less than 6 months
5 Institutionalized for 6 months or more
6 Deceased
7 Moved to a new residence
8 Joint custody with other parent
9 Personal study/related reason
10 In foster care
11 Other

go to MOV_C01A

MOV_C01A If reason left = Institutionalized for less than 6 months and ghosts in household, go to RS_Q03.
If reason left = Institutionalized for less than 6 months and no ghosts in household, go to RS_Q05.
Otherwise, go to MOV_C01B.

MOV_C01B If reason left = Deceased, the word "die" is used in the question.
If reason left = Institutionalized for 6 months or more, the words "enter the institution" are used in the question.
Otherwise, the word "leave" is used in the question.

go to MOV-Q01

MOV_Q01 **When did [he/she] [die / enter the institution / leave]?**

The Date block is invoked (see Appendix I).

If last member and reason left = Deceased and ghosts in household	set Final Outcome Code to 64 "Deceased" and go to RS_Q03
If last member and reason left = Deceased and no ghosts in household	set Final Outcome Code to 64 "Deceased" and go to RS_Q05
If not last member and reason left = Deceased	set Final Outcome Code to 64 "Deceased" and go to next member PE_Q01
Otherwise	go to TRA_C01

Tracing Information

TRA_C01 If reason left = Institutionalized for 6 months or more, set MEMTYPE to 7 and go to TRA_Q01.
Otherwise, go to TRA_Q03.

TRA_Q01 **What is the name of the institution?**

_____

(70 spaces)

go to TRA_B02

TRA_B02 **What is the address of that institution?**

The Address block is invoked (see Appendix I).

If last member and ghosts in household	Set Final Outcome Code to 60 "Institutionalized" and go to RS_Q03
If last member and no ghosts in household	Set Final Outcome Code to 60 "Institutionalized" and go to RS_Q05
Otherwise	go to next member, PE_Q01

TRA_Q03 **Can you give me a telephone number for [respondent name]?**

1 Yes
2 No
8 Refuse
9 Don't know

If Yes	go to TRA_B04
Otherwise	go to TRA_Q05

TRA_B04 **What is the telephone number for [respondent name], including the area code?**

The Telephone block is invoked (see Appendix I).

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

TRA_Q05 **Can you give me an address for [respondent name]?**

1 Yes
2 No
8 Refuse
9 Don't know

If Yes	go to TRA_B06
Otherwise	go to TRA_N07

TRA_B06 **What is the address for [respondent name]?**

The Address block is invoked (see Appendix I).

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

TRA_N07 INTERVIEWER: Enter any other tracing information (such as employer name or phone number).

_____

(147 spaces)

If last member and ghosts in household	Set In-progress Outcome Code to 30 "Tracing required" and go to RS_Q03
If last member and no ghosts in household	Set In-progress Outcome Code to 30 "Tracing required" and go to RS_Q05
Otherwise	go to next member, PE_Q01

RS_Q03 **Does anyone else now live or stay here?**

1 Yes
2 No
8 Refuse
9 Don't know

If Yes go to PE_Q01
Otherwise go to AWC_C01

Ghost

PE_Q01 **What are the names of the other people who live or stay here?**

INTERVIEWER: Have any of these people returned?
Enter or update the first name.
This screen displays confidential information.
DO NOT READ NAMES ALOUD. To do so is a breach of confidentiality. Let the respondent provide you with the names.

PE_Q02 INTERVIEWER: Have any of these people returned?
Enter or update the last name.
This screen displays confidential information.
DO NOT READ NAMES ALOUD. To do so is a breach of confidentiality. Let the respondent provide you with the names.

PE_Q03 INTERVIEWER: Have any of these people returned?
Does [respondent name] still live or stay in this household?
This screen displays confidential information.
DO NOT READ NAMES ALOUD. To do so is a breach of confidentiality. Let the respondent provide you with the names.

1 Yes set MEMTYPE to 5 and go to JOI_Q03

2	No	if not last member, go to next member; once all members confirmed, go to AWC_C01

A mandatory 'Yes' or 'No' answer is required for this question.
'Refuse' or 'Don't know' are not possible answers.

A list of all ghost members for the household appears on the screen.

RS_Q05 **Does anyone else now live or stay here?**

1	Yes
2	No
8	Refuse
9	Don't know

If Yes	set MEMTYPE to 6 and go to PE_Q01
Otherwise	go to AWC_C01

Other

PE_Q01 **What are the names of the other people who live or stay here?**

INTERVIEWER: Add a person only if he/she has no other usual residence elsewhere.
Enter or update the first name.
To delete a name, replace the first name with *.
To continue, go to the blank line at the end of roster and press <Enter>.

PE_Q02 INTERVIEWER: Add a person only if he/she has no other usual residence elsewhere.
Enter or update the last name.
To delete a name, replace the first name with *.
To continue, go to the blank line at the end of roster and press <Enter>.

JOI_Q02 **Is [respondent name] a child less than 1?**

1 Yes
2 No
8 Refuse
9 Don't know

If No go to JOI_Q03
Otherwise go to JOI_C03

JOI_C03 If not last new member, go to next new member and return to JOI_Q02.
Once all new members are confirmed, go to AWC_C01

JOI_Q03 **Did [respondent name] live at this address at the beginning of January [reference year]?**

1 Yes
2 No
8 Refuse
9 Don't know

If No go to JOI_B04
Otherwise go to JOI_C06

JOI_B04 **When did he/she move in?**

The Date block is invoked (see Appendix I).

Hard range: minimum: 01/01/reference year
maximum: current date

go to JOI_Q05

JOI_Q05 **In what province or territory was [he/she] living before moving to this address?**

10	Newfoundland	48	Alberta
11	Prince Edward Island	59	British Columbia
12	Nova Scotia	60	Yukon
13	New Brunswick	61	Northwest Territories
24	Quebec	62	Nunavut
35	Ontario	76	U.S.A.
46	Manitoba	77	Outside of Canada
47	Saskatchewan		and U.S.A.

JOI_C06 If not last new member, go to next new member and return to JOI_Q02.
Once all new members are confirmed, go to AWC_C01.

5. DEMOGRAPHIC MODULE

Demographic information is collected/updated in January. Only members with a memtype of 1, 5 or 6 are asked demographic questions.

Throughout the Demographic questions, if there is only one person in the household the questions appear with the word "you" rather than the respondent's name.

AWC_C01 If year of birth or age field is blank, go to AWC_Q02.
Otherwise, go to AWC_Q01

AWC_Q01 **We recorded [respondent name]'s date of birth as [month of birth] [day of birth], [year of birth]. Is this correct?**

1	Yes	go to SEX_Q01
2	No	go to AWC_Q02

A mandatory 'Yes' or 'No' answer is required for this question.
'Refuse' or 'Don't know' are not possible answers.

AWC_Q02 **What is [respondent name]'s date of birth?**

The Date block is invoked (see Appendix I).

go to AWC_C03A

AWC_C03A If DK/R is entered in either DATM or DATY for AWC_Q02, go to AWC_Q04.
If the entered date of birth is not different from the feedback date of birth, go to SEX_Q01.
Otherwise, go to AWC_C03B

AWC_C03B Calculate age based on the entered date of birth, go to AWC_Q03

AWC_Q03 **So [respondent name]'s age on December 31, [reference year] was [calculated age]. Is that correct?**

INTERVIEWER: Date of birth is [text month of birth] [day of birth], [year of birth].

1	Yes	go to AWC_E05
2	No	go to AWC_Q04

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

If the calculated age is less than 1, the age is calculated in months and the word "months" appears in the question text.

AWC_Q04 **What is [respondent name]'s age?**

|_|_|_| Age in years

Hard range: minimum: 0
maximum: 130

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

go to AWC_E05

AWC_E05 If AWC_Q01 = 'No' and the new age in AWC_Q03 is different by more than three (3) years from the feedback age, pop up a soft edit with the following text: "The respondent's age has been updated. Please confirm."
Otherwise, go to SEX_Q01.

SEX_Q01 INTERVIEWER: Enter [respondent name]'s sex.
If necessary, ask: **(Is [respondent name] male or female?)**

1 Male
2 Female

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

go to SEX_E02

SEX_E02 If the new sex is different from the feedback sex, pop up a soft edit with the following text: "The respondent's sex has been updated. Please confirm."
Otherwise, go to MSWC_C01A

MSWC_C01A If age < 16 and last member, set marital status to 06 "Single, never married" and go to REL_C1. If age < 16 and not last member, set marital status to 06 "Single, never married" and go to next member.
Otherwise, go to MSWC_C01B

MSWC_C01B If marital status field is blank, go to MSWC_Q02.
Otherwise, go to MSWC_Q01.

MSWC_Q01 **We recorded [respondent name]'s marital status as [marital status]. Is this correct?**

1 Yes
2 No
8 Refuse
9 Don't know

If No go to MSWC_Q02
Otherwise if not last member, go to next member AWC_C01
once all members confirmed, go to REL_C1

MSWC_Q02 **What is [respondent name]'s marital status? Is [he/she]:**

INTERVIEWER: Read categories to respondent.

01 **... married?**
02 **... living common-law?**
03 **... widowed?**
04 **... separated?**
05 **... divorced?**
06 **... single, never married?**
98 Refuse
99 Don't know

If MSWC_Q01 = No go to MSC_Q01
Otherwise if not last member, go to next member AWC_Q01
if last member, go to REL_C1

MSC_Q01 **When was [respondent name]'s change in marital status?**

The Date block is invoked (see Appendix I).

If not last member go to next member, AWC_C01

Once all members complete go to REL_C1

6. RELATIONSHIP MODULE

REL_C1 If a one person household, go to CAI_SO.
Otherwise, go to REL_Q1.

REL_Q1 **What is the relationship of: [respondent name]** [age] [sex]
to: [respondent name]? [age] [sex]

01	[Husband/Wife]	
02	Common-law partner	
10	[Father/Mother]	go to REL_Q3A
20	[Son/Daughter]	go to REL_Q3B
30	[Brother/Sister]	go to REL_Q3C
40	Foster [father/mother]	
41	Foster [son/daughter]	
42	Grand[father/mother]	
43	Grand[son/daughter]	
50	In-law	go to REL_Q3D
60	Other related	go to REL_Q3E
70	Unrelated	

If 'go to' not already specified, go to REL_Q1 until all members confirmed.

Once all members confirmed, go to CAI_SO.

REL_Q3A What is the relationship of: [respondent name] [age] [sex]
to: [respondent name]? [age] [sex]

Is that a:

1 **... birth [father/mother]?**
2 **... step [father/mother]?**

3 **... adoptive [father/mother]?**

If not last member, return to REL_Q1.
Once all members confirmed, go to CAI_SO

REL_Q3B What is the relationship of: [respondent name] [age] [sex]
to: [respondent name]? [age] [sex]

Is that a:

1 **... birth [son/daughter]?**
2 **... step [son/daughter]?**
3 **... adopted [son/daughter]?**

If not last member, return to REL_Q1.
Once all members confirmed, go to CAI_SO

REL_Q3C What is the relationship of: [respondent name] [age] [sex]
to: [respondent name]? [age] [sex]

Is that a:

1 **... full [brother/sister]?**
2 **... half [brother/sister]?**
3 **... step [brother/sister]?**
4 **... adopted [brother/sister]?**
5 **... foster [brother/sister]?**

If not last member, return to REL_Q1.
Once all members confirmed, go to CAI_SO

REL_Q3D What is the relationship of: [respondent name] [age] [sex]
to: [respondent name]? [age] [sex]

Is that a:

1 **... [father/mother]-in-law?**
2 **... [son/daughter]-in-law?**
3 **... [brother/sister]-in-law?**
4 **... other in-law?**

If not last member, return to REL_Q1.
Once all members confirmed, go to CAI_SO

REL_Q3E What is the relationship of: [respondent name] [age] [sex]
to: [respondent name]? [age] [sex]

Is that a:

1 **... [uncle/aunt]?**
2 **... [cousin]?**
3 **... [nephew/niece]?**
4 **... other relative?**

If not last member, return to REL_Q1.
Once all members confirmed, go to CAI_SO

CAI_SO INTERVIEWER: This is the end of the component. Return to previously answered questions to make any necessary corrections, or select <Exit> to exit the component.

1 Exit

This is a mandatory question. 'Refuse' or 'Don't know' are not possible answers.

7. EXIT COMPONENT

Outcome Code

OC_C01 If a final Outcome Code has been assigned to the case in the Entry Component, end case.
If all components are complete, set a Final Outcome Code of 70 "Fully complete" and go to FC_Q01.
Otherwise, go to OC_N01.

OC_N01 INTERVIEWER: Is the case in-progress or final?

1	In-Progress codes	go to OC_N02
2	Final codes	go to OC_N03

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

OC_N02 INTERVIEWER: Assign the appropriate in-progress outcome code.

11	No one home/no answer
12	Regular busy signal
13	Answering machine or service - no message left
15	Call screened/blocked/forwarded
21	Interview requested in other official language
22	Language barrier (not official language)
23	Interview suspended/interrupted
24	Soft appointment
25	Hard appointment
26	Verification of survey requested
28	Request for interview by another interviewer
29	Request for personal interview
30	Tracing required
71	Partially completed
80	Refusal

90 Unusual circumstances

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

go to end case

OC_N03 INTERVIEWER: Assign the appropriate final outcome code.

11 No one home/No answer
15 Call screened/blocked/forwarded
17 No phone
20 Absent for duration of survey
22 Language barrier (not official language)
29 Request for personal interview
36 Unable to trace
57 Moved outside Canada
60 Institutionalized
63 Already interviewed for this survey
64 Deceased
66 Sample overlap (household in more than 1 survey)
71 Partially completed
80 Refusal
90 Unusual/Special circumstances

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

OC_C04 If Final Outcome Code = 80 "Refusal", go to OC_N04. If Final Outcome Code = 90 "Unusual/Special circumstances", go to OC_N05.
Otherwise, go to end case.

OC_N04 INTERVIEWER: Record the reason for the refusal.

01 Dangerous / rude attitude

02 Won't answer the door
03 Not interested / doesn't want to participate
04 Doesn't want to be disturbed
05 Doesn't have the time
06 Against the government or Statistics Canada
07 Doesn't believe in or want to hear about statistics
08 Doesn't believe in or want to hear about surveys
09 Recently completed a survey (doesn't want to again)
10 Doesn't believe the info is secure (confidentiality)
11 Doesn't want to give personal information
12 Says not obligated / wants legal proof
13 Can get info somewhere else (e.g. Revenue Canada)
14 Adamant refusal (no reason, e.g., shuts the door or hangs up the phone)
15 Doesn't want to continue the survey (no more follow-ups)
16 Same household, refusal maintained (for follow-ups only)
17 Why me? Tells you to choose someone else
18 Other - Specify

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

go to OC_C04

OC_C04	If 18 "Other -Specify"	go to OC_N04S
	Otherwise	go to AC_C01

OC_N04S INTERVIEWER: Specify.

_____

(80 spaces)

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

go to end case

OC_N05 INTERVIEWER: Record the reason for the non-interview.

1 Illness or death in family
2 Recovering from natural disaster
3 Other - Specify

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

OC_C05 If not 3 "Other -Specify", go to end case.
Otherwise, go to OC_N05S.

OC_N05S INTERVIEWER: Specify.

_____

(80 spaces)

If final outcome code = 70 "Fully Complete" (assigned by the system) or OC_N03 = 71 ''Partially Complete'', go to FC_Q01. Otherwise, go to end case

AC_C01 If In-Progress Outcome Code, go to end case
If Final Outcome Code and Senior or PM level, go to AC_N01
If Interviewer level, set Action Code to 0 "Proceed to interview" and go to end case.

AC_N01 INTERVIEWER: Do you wish to assign an action code to this case?

1	Yes	go to AC_N02
2	No	set Action Code to 0 "Proceed to interview" and go to end case

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

AC_N02 INTERVIEWER: Select the action code to be assigned to the case.

0 Proceed to interview
1 Attempt to interview - letter sent
2 Attempt to interview - respondent contacted
3 Do not interview again unless complete change in household membership
4 Do not interview again under any circumstances
5 Retain in RO

An answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

FC_Q01 **As part of this study, we will need to get in touch in the future. The next contact will be in [month and year].**

INTERVIEWER: Press <Enter> to continue.

Month and year are pre-filled as follows:

If (taxperm = 1 or 5) or (phaseid = 2)	
for all members	pre-fill with January, Next year
If taxperm <> 1 or 5 and phaseid = 1	
for all members	pre-fill with January, Next year
Otherwise	pre-fill with May, Current year

go to HC_Q01

HC_Q01 **I would like to confirm who to contact.**

INTERVIEWER: Select name from list. (If the person is not on the list, select "Non-household member".)
Previous response was [respondent name].

go to BTC_Q01

BTC_Q01 **When would be the best time to call?**

_____

(46 spaces)

go to EM_Q01

EM_Q01 **Are you or anyone else in your household planning to move in the near future?**

1 Yes
2 No
8 Refuse
9 Don't know

If Yes go to EM_Q02
Otherwise go to CON_Q01

EM_Q02 **What is the new address?**

The Address block is invoked (see Appendix I).

go to CON_Q01

CON_Q01 **In case there are difficulties in reaching you, we would like the name of a friend or relative we could call. This would only be used to help us make contact with you.**

FNAME INTERVIEWER: Enter the first name.

If Refuse or Don't know go to CONFNAME
Otherwise go to LNAME

The first name is pre-filled with the response from the previous collection.

CONFNAME INTERVIEWER: Do you wish to skip the remaining contact fields?

1 Yes
2 No

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

If Yes fill remaining fields with Refuse or Don't know (based on the response to FNAME), then go to TY_Q01

If No go to LNAME

LNAME INTERVIEWER: Enter the last name.

The last name is pre-filled with the response from the previous collection.

What is his/her telephone number, including the area code?

The Telephone block is invoked (see Appendix I).

The Address block is invoked (see Appendix I).

Telephone number and address are pre-filled with the responses from the previous collection.

go to CON_Q02

CON_Q02 **Is there another friend or relative we could call to help us contact you?**

FNAME INTERVIEWER: Enter the first name.

If Refuse or Don't know go to CONFNAME

Otherwise go to LNAME

The first name is pre-filled with the response from the previous collection.

CONFNAME INTERVIEWER: Do you wish to skip the remaining contact fields?

1 Yes
2 No

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

If Yes fill the remaining contact fields with Refuse or Don't know (based on the response to FNAME), then go to TY_Q01

If No go to LNAME

LNAME INTERVIEWER: Enter the last name.

The last name is pre-filled with the response from the previous collection.

What is his/her telephone number including the area code?

The Telephone block is invoked (see Appendix I).

The Address block is invoked (see Appendix I).

Telephone number and address are pre-filled with the responses from the previous collection.

go to TY-Q01

TY_Q01 **Thank you for your time.**

INTERVIEWER: Press <Enter> to continue.

CAI_SO INTERVIEWER: This is the end of the component. Return to previously answered questions to make any necessary corrections, or select <Exit> to exit the component.

1 Exit

ENDCASE Case is completed.

8. TRACING COMPONENT

Cases will be sent to the Tracing group as a result of the answers given to certain questions in the Entry module.

Tracing required for household

A household will be sent to tracing if the interviewer is unable to make contact with the respondents after several tries or when someone tells them the household has moved.

If, after many attempts, the answer to CN_N02 (Have you made contact?) is 'No' and the interviewer assigns an in-progress code of 30 (tracing required), the case will be sent to the Tracing group with the original sample identification number.

If the answer to SL_Q01 (Do any of the following people still live or stay in this household?) is 'No', the system automatically assigns an in-progress code of 30 (tracing required) and the case is sent to the Tracing group with the original sample identification number.

Tracing required for mover(s)

Each time one or more, but not all, household members move from a household, a new household containing these movers is created.

If the answer to PE_Q01 (Do the following people still live or stay in this household?) is 'No' for one or more household members, the reason for the move,

the date of the move, the telephone number and address of the mover, and any other pertinent information will be asked. Once the application has exited the Entry component (i.e. all demographic and relationship information for the remaining members has been collected), a new household with a new sample identification number will be generaged for the member(s) who have left and will automatically be sent to the Tracing group by the system.

All persons who have moved out of the household are moved together to form a case for tracing. During later contact with those members, it will be determined if they all live in one household or if additional households (cases) need to be created.

Each case will contain the following information

The original Case ID, phone number and address will appear at the top of the screen in the case of a household move. For movers in a newly created household, the new Case ID, previous address and previous phone number will appear.

A Members list will contain the name(s) of the new household member(s) with the old household members appearing as ghosts. Demographic information will also appear for all members (age, sex, marital status and member status).

Trace Sources are listed which contain the contact names and addresses collected during previous interviews, along with other trace sources which were added during tracing in previous years. The most recent source for movers, prev hhld, consists of the tracing information collected in the Entry module of the recent interview with the last household. Interviewers may also add new trace sources resulting from information obtained either through one of the other sources or through new research (i.e. local operator, post office, phone book, etc.).

A tracing interview is conducted with questions designed to lead the interviewer through an interview with the source or possibly the respondent. The results of the interview will be assigned automatically and will be one of five: Dead end; New lead; Appointment; Call back required; or Survey which will load the SLID application so that the interview can be completed.

9. EDITS

Various edits are used throughout the Entry Exit application.

RM_Q01:
If the feedback age of the longitudinal respondent is less than 16 and "Marital breakdown" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'Marital breakdown' cannot be selected for a household member less than 16 years old."

If the feedback age of the longitudinal respondent is less than 15 and "Job-related reasons" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'Job-related reasons' cannot be selected for a household member less than 15 years old."

If the feedback age of the longitudinal respondent is 19 or more and "Joint custody to live with other parent" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'Joint custody to live with other parent' cannot be selected for a household member 19 years of age or older."

If the feedback age of the longitudinal respondent is less than 15 and "Personal study-related reason" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'Personal study-related reason' cannot be selected for a household member less than 15 years old."

If the feedback age of the longitudinal respondent is 18 or more and "In foster care" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'In foster care' cannot be selected for a household member 18 years of age or older."

RL_Q01:
If the feedback age of the longitudinal respondent is less than 16 and "Marital breakdown" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'Marital breakdown' cannot be selected for a household member less than 16 years old."

If the feedback age of the longitudinal respondent is less than 15 and "Job-related reasons" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'Job-related reasons' cannot be selected for a household member less than 15 years old."

If the feedback age of the longitudinal respondent is 19 or more and "Joint custody to live with other parent" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'Joint custody to live with other parent' cannot be selected for a household member 19 years of age or older."

If the feedback age of the longitudinal respondent is less than 15 and "Personal study-related reason" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'Personal study-related reason' cannot be selected for a household member less than 15 years old."

If the feedback age of the longitudinal respondent is 18 or more and "In foster care" is selected as the reason the respondent moved, a soft edit pops up with the following text: "The category 'In foster care' cannot be selected for a household member 18 years of age or older."

MOV_Q01:

If a date for the last response interview is available from the SLID sample file, an interviewer instruction is displayed indicating the earliest possible date, with the following text: "Date must be on or after [last response interview date]."

If a date for the last response interview is available from the SLID sample file and the date entered is before that date, a hard edit pops up with the following text: "Date should not be before [last response interview date]."

Other PE_Q01 & PE_Q02:

If no names are entered, a hard edit pops up with the following text: "No names were entered. Return to the roster and enter at least one name, or return to RS_Q05 and change the answer to 'No'."

AWC_Q02:

If the entered year is more than 130 years before the current year, pop up a hard edit with the following text: "Year cannot be before [current year - 130]. Please return and correct."

If the entered year is greater than the current year, a hard edit pops up with the following text: "Date must not be after December 31, [reference year]."

If the entered year is greater than the current year and member is a child less than 1 (JOI_Q02 = 1), a hard edit pops up with the following text: "Date must not be after [current year]."

REL_Q1:

If the age of one or both of the respondents is less than 16 and "Husband/Wife" is selected as the relationship, a hard edit pops up with the following text: "The category '[Husband/Wife]' cannot be selected for a household member less than 16 years old. Please return and correct."

If the sex of the two respondents is the same and "Husband/Wife" is selected as the relationship, a hard edit pops up with the following text: "The category '[Husband/Wife]' cannot be selected for household members with the same sex. Please return and correct."

If the marital status of one or both of the respondents is not "Married" and "Husband/Wife" is selected as the relationship, a hard edit pops up with the following text: "The category '[Husband/Wife]' has been selected for household members who are not married. Please confirm."

If the age of one or both of the respondents is less than 16 and "Common-law partner" is selected as the relationship, a hard edit pops up with the following text: "The category 'Common-law partner' cannot be selected for a household member less than 16 years old. Please return and correct."

If the sex of the two respondents is the same and "Common-law partner" is selected as the relationship, a hard edit pops up with the following text: "The

category 'Common-law partner' has been selected for household members with the same sex. Please confirm."

If the marital status of one or both of the respondents is not "Living common-law" and "Common-law partner" is selected as the relationship, a hard edit pops up with the following text: "The category 'Common-law partner' has been selected for household members who are not living common-law. Please confirm."

If the age of the primary respondent (i.e., the first person in the question) is less than 12 and "Father/Mother" is selected as the relationship, a hard edit pops up with the following text: "The category '[Father/Mother]' cannot be selected. [Primary respondent name] is less than 12 years old. Please return and correct."

If the age of the secondary respondent (i.e., the second person in the question) is less than 12 and "Son/Daughter" is selected as the relationship, a hard edit pops up with the following text: "The category '[Son/Daughter]' cannot be selected. [Secondary respondent name] is less than 12 years old. Please return and correct."

If the age of the primary respondent (i.e., the first person in the question) is less than 18 and "Foster father/mother" is selected as the relationship, a hard edit pops up with the following text: "The category '[Foster father/mother]' cannot be selected. [Primary respondent name] is less than 18 years old. Please return and correct."

If the age of the secondary respondent (i.e., the second person in the question) is more than 17 and "Foster father/mother" is selected as the relationship, a hard edit pops up with the following text: "The category '[Foster father/mother]' cannot be selected. [Secondary respondent name] is more than 17 years old. Please return and correct."

If the age of the primary respondent (i.e., the first person in the question) is more than 17 and "Foster son/daughter" is selected as the relationship, a hard edit pops up with the following text: "The category '[Foster son/daughter]' cannot be selected. [Primary respondent name] is more than 17 years old. Please return and correct."

If the age of the secondary respondent (i.e., the second person in the question) is less than 18 and "Foster son/daughter" is selected as the relationship, a hard edit pops up with the following text: "The category '[Foster son/daughter]' cannot be selected. [Secondary respondent name] is less than 18 years old. Please return and correct."

If the age of the primary respondent (i.e., the first person in the question) is less than 24 and "Grand father/mother" is selected as the relationship, a hard edit pops up with the following text: "The category 'Grand[father/mother]' cannot be selected. [Primary respondent name] is less than 24 years old. Please return and correct."

If the age of the primary respondent (i.e., the first person in the question) is less than the age of the secondary respondent (i.e., the second person in the question) and "Grand father/mother" is selected as the relationship, a hard edit pops up with the following text: "The category 'Grand[father/mother]' cannot be selected. [Primary respondent name] is younger than [secondary respondent name]. Please return and correct."

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by less than 25 years and "Grand father/mother" is selected as the relationship, a soft edit pops up with the following text: "The category 'Grand[father/mother]' has been selected for household members different in age by less than 25 years. Please confirm."

If the age of the secondary respondent (i.e., the second person in the question) is less than 24 and "Grand son/daughter" is selected as the relationship, a hard edit pops up with the following text: "The category 'Grand[son/daughter]' cannot be selected. [Secondary respondent name] is less than 24 years old. Please return and correct."

If the age of the secondary respondent (i.e., the second person in the question) is less than the age of the primary respondent (i.e., the first person in the question) and "Grand son/daughter" is selected as the relationship, a hard edit pops up with the following text: "The category 'Grand[son/daughter]' cannot be selected.

[Secondary respondent name] is younger than [primary respondent name]. Please return and correct."

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by less than 25 years and "Grand son/daughter" is selected as the relationship, a soft edit pops up with the following text: "The category 'Grand[son/daughter]' has been selected for household members different in age by less than 25 years. Please confirm."

REL_Q3A:

If the age of the primary respondent (i.e., the first person in the question) is less than 12 years more than the age of the secondary respondent (i.e., the second person in the question) and "Birth father/mother" is selected as the relationship, a hard edit pops up with the following text: "The category 'Birth [father/mother]' cannot be selected for household members different in age by less than 12 years. Please return and correct."

If the age of the primary respondent (i.e., the first person in the question) is less than 15 years more than the age of the secondary respondent (i.e., the second person in the question) and "Birth father/mother" is selected as the relationship, a soft edit pops up with the following text: "The category 'Birth [father/mother]' has been selected for household members different in age by less than 15 years. Please confirm."

If the age of the primary respondent (i.e., the first person in the question) is less than 15 and "Step father/mother" is selected as the relationship, a hard edit pops up with the following text: "The category 'Step [father/mother]' cannot be selected. [Primary respondent name] is less than 15 years old. Please return and correct."

If the age of the primary respondent (i.e., the first person in the question) is less than 18 and "Adoptive father/mother" is selected as the relationship, a hard edit pops up with the following text: "The category 'Adoptive [father/mother]' cannot be selected. [Primary respondent name] is less than 18 years old. Please return and correct."

REL_Q3B:

If the age of the secondary respondent (i.e., the second person in the question) is less than 12 years more than the age of the primary respondent (i.e., the first person in the question) and "Birth son/daughter" is selected as the relationship, a hard edit pops up with the following text: "The category 'Birth [son/daughter]' cannot be selected for household members different in age by less than 12 years. Please return and correct."

If the age of the secondary respondent (i.e., the second person in the question) is less than 15 years more than the age of the primary respondent (i.e., the first person in the question) and "Birth son/daughter" is selected as the relationship, a soft edit pops up with the following text: "The category 'Birth [son/daughter]' has been selected for household members different in age by less than 15 years. Please confirm."

If the age of the secondary respondent (i.e., the second person in the question) is less than 15 and "Step son/daughter" is selected as the relationship, a hard edit pops up with the following text: "The category 'Step [son/daughter]' cannot be selected. [Secondary respondent name] is less than 15 years old. Please return and correct."

If the age of the secondary respondent (i.e., the second person in the question) is less than 18 and "Adopted son/daughter" is selected as the relationship, a hard edit pops up with the following text: "The category 'Adopted [son/daughter]' cannot be selected. [Secondary respondent name] is less than 18 years old. Please return and correct."

REL_Q3C:

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by more than 34 years and "Full brother/sister" is selected as the relationship, a soft edit pops up with the following text: "The category 'Full [brother/sister]' has been selected for household members different in age by more than 34 years. Please confirm."

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by more than 34 years and "Half brother/sister" is selected as the relationship, a soft edit pops up with the following text: "The category 'Half [brother/sister]' has been selected for household members different in age by more than 34 years. Please confirm."

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by more than 34 years and "Step brother/sister" is selected as the relationship, a soft edit pops up with the following text: "The category 'Step [brother/sister]' has been selected for household members different in age by more than 34 years. Please confirm."

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are different by more than 34 years and "Adopted brother/sister" is selected as the relationship, a soft edit pops up with the following text: "The category 'Adopted [brother/sister]' has been selected for household members different in age by more than 34 years. Please confirm."

If the age of the primary respondent (i.e., the first person in the question) and the age of the secondary respondent (i.e., the second person in the question) are more than 17 and "Foster brother/sister" is selected as the relationship, a hard edit pops up with the following text: "The category 'Foster [brother/sister]' cannot be selected for household members more than 17 years old. Please return and correct."

APPENDIX 1

INVOKED QUESTION BLOCKS

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Address Block

NUM INTERVIEWER: Enter the civic number.

_____
(5 spaces)

If Refuse or Don't know is entered, ask:

CONFNUM INTERVIEWER: Do you wish to skip the remaining address fields?

1	Yes	fill address fields with Refusl or Don't know based on NUM and go to end of address block
2	No	go to STREET

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

STREET INTERVIEWER: Enter the street name.

_____
(50 spaces)

This is a mandatory field; something must be entered here before the interviewer can continue.

APT INTERVIEWER: Enter the apartment number.

_____
(5 spaces)

CITY INTERVIEWER: Enter the city, town, village or municipality.

_____
(30 spaces)

This is a mandatory field; something must be entered here before the interviewer can continue.

PC INTERVIEWER: Enter only a Canadian postal code.

_____
(6 spaces)

If Blank, Refuse or Don't know	go to PROV
Otherwise	go to CONFPROV

CONFPROV **So the [province/territory] is [province or territory based on postal code]?**

1	Yes	go to end of address block
2	No	go to PROV

A mandatory 'Yes' or 'No' answer is required for this question. 'Refuse' or 'Don't know' are not possible answers.

Assignment of province/territory based on first letter of postal code:

A	Newfoundland	R	Manitoba
C	Prince Edward Island	S	Saskatchewan
B	Nova Scotia	T	Alberta
E	New Brunswick	V	British Columbia
G, H, J	Quebec	Y	Yukon
K ,L, M, N, P	Ontario		

PROV **What is the province or territory?**

10 Newfoundland	48 Alberta
11 Prince Edward Island	59 British Columbia
12 Nova Scotia	60 Yukon
13 New Brunswick	61 Northwest Territories

24 Quebec
35 Ontario
46 Manitoba
47 Saskatchewan
62 Nunavut
76 U.S.A.
77 Outside of Canada and U.S.A.

This is a mandatory field; something must be entered here before the interviewer can continue. 'Refuse' or 'Don't know' are not possible answers.

If 76 "U.S.A.", ask:

STATE **What is the state?**

01 Alabama
02 Alaska
03 Arizona
04 Arkansas
05 California
06 Colorado
07 Connecticut
08 Delaware
09 District of Columbia
10 Florida
11 Georgia
12 Hawaii
13 Idaho
14 Illinois
15 Indiana
16 Iowa
17 Kansas
18 Kentucky
19 Louisiana
20 Maine
21 Maryland
22 Massachusetts
23 Michigan
27 Montana
28 Nebraska
29 Nevada
30 New Hampshire
31 New Jersey
32 New Mexico
33 New York
34 North Carolina
35 North Dakota
36 Ohio
37 Oklahoma
38 Oregon
39 Pennsylvania
40 Rhode Island
41 South Carolina
42 South Dakota
43 Tennessee
44 Texas
45 Utah
46 Vermont
47 Virginia
48 Washington
49 West Virginia

	24	Minnesota	50 Wisconsin
	25	Mississippi	51 Wyoming
	26	Missouri	

This is a mandatory field; something must be entered here before the interviewer can continue.

ZIP INTERVIEWER: Enter only a US zip code.

_____

(12 spaces)

Edits for Address Block

PC

If the first character of the postal code is not valid, pop up a hard edit with the following text: "Invalid first letter for postal code. Please return and correct."

If fewer than three characters are entered for the postal code, pop up a hard edit with the following text: "Postal code must be 6 characters long. Please return and correct."

If the format of the first three characters of the postal code is not valid, pop up a hard edit with the following text: "Invalid format for postal code. Format must be X9X9X9. Please return and correct."
If fewer than six characters are entered for the postal code, pop up a soft edit with the following text: "Postal code must be 6 characters long. Please return and correct."

If the format of the postal code is not valid, pop up a soft edit with the following text: "Invalid format for postal code. Format must be X9X9X9. Please return and correct."

PROV:

If the province selected in PROV does not agree with the first digit of the postal code, pop up a soft edit with the following text: "The postal code is not consistent

with the province or territory. Please confirm."

If either "U.S.A." or "Outside Canada and U.S.A." is selected in PROV and a postal code has been entered, pop up a soft edit with the following text: "You have selected a location outside Canada. Remove postal code or select correct province or territory."

ZIP:
If the zip code is not completely numeric, pop up a hard edit with the following text: "Invalid format for zip code. Format must be numeric. Please return and correct."

Date Block

DATD INTERVIEWER: Enter the day.

|_|_|

Minimum: 1
Maximum: 31

DATM INTERVIEWER: Select the month.

01 January	07 July
02 February	08 August
03 March	09 September
04 April	10 October
05 May	11 November
06 June	12 December

DATY INTERVIEWER: Enter a four-digit year.

|_|_|_|_|

Edits for Date Block

DATM

If an invalid day/month combination is entered (e.g., DAY = 30 and MONTH = 02), pop up a hard edit with the following text: "An impossible day/month combination has been entered. Please return and correct."

DATY

If an invalid day/month/year combination is entered (e.g., DAY = 29 and MONTH = 02 and YEAR = 1999), pop up a hard edit with the following text: "An impossible day/month/year combination has been entered. Please return and correct."

If a reference date is available from the sample file (or the current/system date is the reference date) and the date entered is after that date, pop up a hard edit with the following text: "Date cannot be after [reference date]. Please return and correct."

Telephone Block

CODE INTERVIEWER: Enter the area code.

|_|_|_|
(3 spaces)

If the area code is not valid for Canada or the United States, pop up a soft edit with the following text: "An invalid area code has been entered. Please confirm."

Valid area codes for Canada by province:

10	Newfoundland	709
11	Prince Edward Island	902
12	Nova Scotia	902
13	New Brunswick	506
24	Quebec	418, 450, 514, 819

35	Ontario	416, 519, 613, 705, 807, 905
46	Manitoba	204
47	Saskatchewan	306
48	Alberta	403, 780
59	British Columbia	604, 250
60	Yukon	867
61	Northwest Territories	867
62	Nunavut	867

Valid area codes for US by state:

01	Alabama	205, 334
02	Alaska	907
03	Arizona	520, 602
04	Arkansas	501
05	California	209, 213, 310, 408, 415, 510, 619, 707, 714, 805, 818, 909, 916
06	Colorado	303, 719, 970
07	Connecticut	203, 860
08	Delaware	302
09	District of Columbia	202
10	Florida	305, 352, 407, 813, 904, 941, 954
11	Georgia	404, 706, 770, 912
12	Hawaii	808
13	Idaho	208
14	Illinois	217, 309, 312, 618, 630, 815, 847
15	Indiana	219, 317, 765, 812
16	Iowa	319, 515, 712
17	Kansas	316, 913
18	Kentucky	502, 606
19	Louisiana	318, 504
20	Maine	207
21	Maryland	301, 410
22	Massachusetts	413, 508, 617
23	Michigan	248, 313, 517, 616, 810, 906
24	Minnesota	218, 320, 507, 612

25	Mississippi	601
26	Missouri	314, 417, 573, 816
27	Montana	406
28	Nebraska	308, 402
29	Nevada	702
30	New Hampshire	603
31	New Jersey	201, 609, 908
32	New Mexico	505
33	New York	212, 315, 516, 518, 607, 716, 718, 914, 917
34	North Carolina	704, 910, 919
35	North Dakota	701
36	Ohio	216, 330, 419, 513, 614
37	Oklahoma	405, 918
38	Oregon	503, 541
39	Pennsylvania	215, 412, 610, 717, 814
40	Rhode Island	401
41	South Carolina	803, 864
42	South Dakota	605
43	Tennessee	423, 615, 901
44	Texas	210, 214, 409, 512, 713, 806, 817, 903, 915
45	Utah	801
46	Vermont	802
47	Virginia	540, 703, 804
48	Washington	206, 360, 509
49	West Virginia	304
50	Wisconsin	414, 608, 715
51	Wyoming	307

TEL INTERVIEWER: Enter the telephone number.

|_|_|_|_|_|_|_|

(7 spaces)

Edits for Telephone Block

CODE

If the area code is not valid for Canada or the United States, pop up a soft edit with the following text: "An invalid area code has been entered. Please confirm."

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APPENDIX 2

IDENTIFYING FAMILY RELATIONSHIPS

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After age, sex and marital status have been completed for all household members, relationships are collected. The interviewer asks the question "*What is the relationship of . . . [respondent] to . . . [respondent]?* " and reads the response categories. Figures 1 through 6 portray examples of the screens that would be displayed for a household consisting of George and Mary Roe, Kelly (his daughter by his first wife) and Martha Winter, the mother of Mary.

Figure 1.

What is the relationship of: GEORGE ROE (54, male)
to: MARY ROE (50, female)

Husband/Wife
Common-law partner
Father/Mother
Son/Daughter
Brother/Sister
Foster father/mother
Foster son/daughter
Grandfather/mother
Grandson/daughter
In-Law
Other related
Unrelated

Figure 2.

When a relationship of 'Father/Mother' is selected, an additional list of response options is displayed.

What is the relationship of: GEORGE ROE (54, male)
to: KELLY ROE (16, female)

Husband/Wife
Common-law partner
Father/Mother
Son/Daughter
Brother/Sister
Foster father/mother
Foster son/daughter
Grandfather/mother
Grandson/daughter
In-Law
Other related
Unrelated

Is that a:

... birth father/mother?
... step father/mother?
... adoptive father/mother?

Figure 3.

When a relationship of 'In-law' is selected, an additional list of response options is displayed.

What is the relationship of: GEORGE ROE (54, male)
to: MARTHA WINTER (74, female)

Husband/Wife
Common-law partner
Father/Mother
Son/Daughter
Brother/Sister
Foster father/mother
Foster son/daughter
Grandfather/mother
Grandson/daughter
In-Law
Other related
Unrelated

Is that a:

... father/mother-in-law?
... son/daughter-in-law?
... brother/sister-in-law?
... other in-law?

Figure 4.

As in Figure 2, when a relationship of 'Father/Mother' is selected, an additional list of response options is displayed.

What is the relationship of: **MARY ROE** (50, female)
to: **KELLY ROE** (16, female)

Husband/Wife
Common-law partner
Father/Mother
Son/Daughter
Brother/Sister
Foster father/mother
Foster son/daughter
Grandfather/mother
Grandson/daughter
In-Law
Other related
Unrelated

Is that a:

... birth father/mother?
... step father/mother?
... adoptive father/mother?

Figure 5.

When a relationship of 'Son/Daughter' is selected, an additional list of response options is displayed.

What is the relationship of: **MARY ROE** (50, female)
to: **MARTHA WINTER** (74, female)

Husband/Wife
Common-law partner
Father/Mother
Son/Daughter
Brother/Sister
Foster father/mother
Foster son/daughter
Grandfather/mother
Grandson/daughter
In-Law
Other related
Unrelated

Is that a:

... birth son/daughter?
... step son/daughter?
... adopted son/daughter?

Figure 6.

What is the relationship of: **KELLY ROE** (16, female)
to: **MARTHA WINTER** (74, female)

Husband/Wife
Common-law partner
Father/Mother
Son/Daughter
Brother/Sister
Foster father/mother
Foster son/daughter
Grandfather/mother
Grandson/daughter
In-Law
Other related
Unrelated

APPENDIX 3

FLOW CHARTS

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FIGURE 1: FLOW OF THE SLID LABOUR INTERVIEW

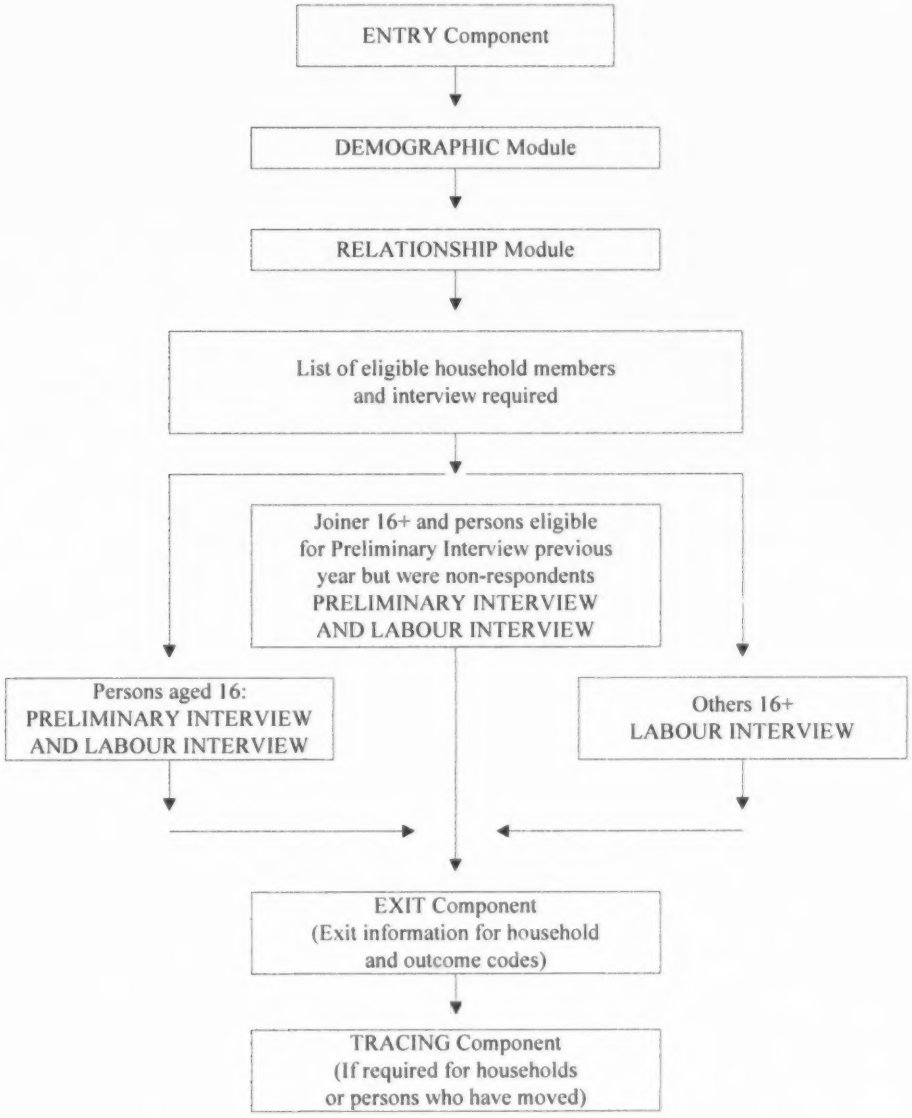
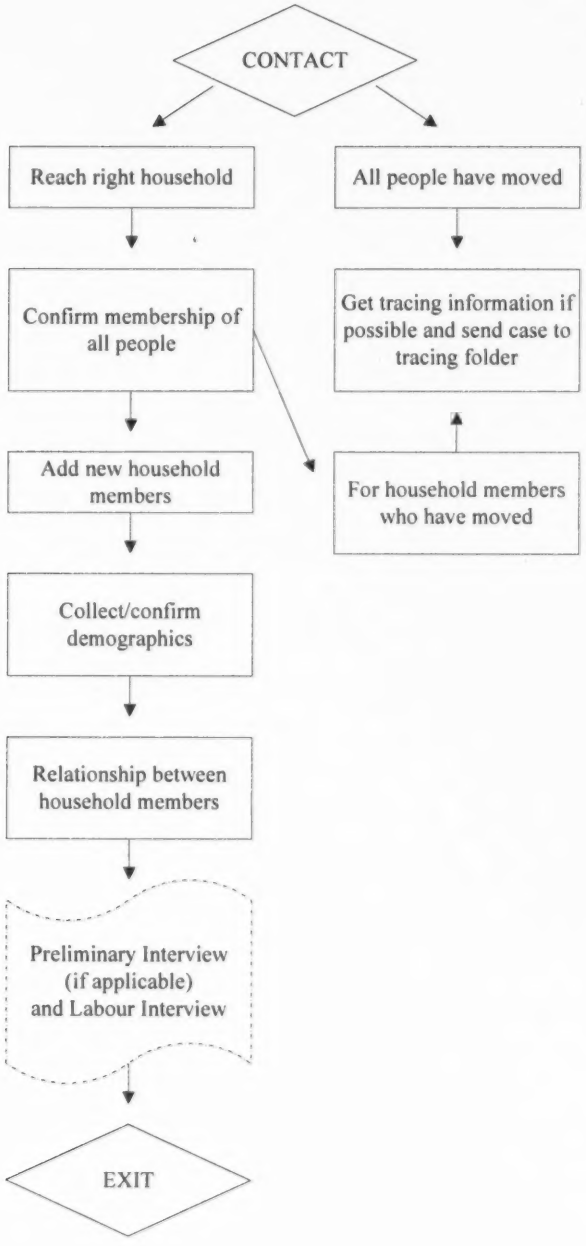

ENTRY Component
DEMOGRAPHIC Module
RELATIONSHIP Module
List of eligible household members and interview required
Joiner 16+ and persons eligible for Preliminary Interview previous year but were non-respondents PRELIMINARY INTERVIEW AND LABOUR INTERVIEW
Persons aged 16: PRELIMINARY INTERVIEW AND LABOUR INTERVIEW
Others 16+ LABOUR INTERVIEW
EXIT Component (Exit information for household and outcome codes)
TRACING Component (If required for households or persons who have moved)

FIGURE 2: FLOW OF THE ENTRY EXIT COMPONENT FOR LABOUR ONCE CONTACT HAS BEEN MADE


CONTACT
Reach right household
All people have moved
Confirm membership of all people
Get tracing information if possible and send case to tracing folder
Add new household members
For household members who have moved
Collect/confirm demographics
Relationship between household members
Preliminary Interview (if applicable) and Labour Interview
EXIT